



NOTICE 149 OF 2026

The Oudtshoorn Local Municipality which includes the towns of Oudtshoorn, De Rust and Dysseisdorp is situated in the heart of the Little Karoo in the Western Cape. The Municipality strives to provide the best possible services and facilities to its residents, business community, industries, hospitality and tourism sectors.

Candidates that meet the minimum requirements, necessary integrity and excellent track record may apply for the following position(s) to enhance the town's vision of prosperity for all. **Applicants with a criminal record check report not older than (six) 6 months are requested to attach the outcome report to their application. Applicants with no criminal record check report are requested to attach proof of application for criminal record check to their application.**

**TOWN AND REGIONAL PLANNER: AREA B
DEPARTMENT: PLANNING AND DEVELOPMENT
DIVISION: LAND USE MANAGEMENT AND SPATIAL PLANNING
SECTION: TOWN PLANNING**

**SALARY SCALE T14
(R 558 408,30 - R 724 838,37 PER ANNUM)**

**PERMANENT
STATION: OUTDTSHOORN
REF: (WC/045/PD/PD/006)**

REQUIREMENTS

- A relevant B-degree or BTech in Town/Urban & Regional Planning
- Registered as a Professional Planner or eligible to be registered within two (2) years from date of appointment.
- 2 - 5 Year's relevant experience required
- Valid Code B Driver's License with own transport.
- Computer Literacy: MS Office and;
- Proficient in at least two (2) of the three (3) official languages of the Western Cape

KEY PERFORMANCE AREAS

- Identifies, defines, aligns and implements key requirements associated with the land use and development planning functionality.
- Ensure that the functionality is positioned to deliver on strategic planning objectives.
- Coordinates key processes, applications and requirements related to land use and developmental plans, spatial development frameworks, traffic and environmental impact assessments.
- Ensure that due consideration is given to critical needs in the design of land use and development plans and adequate consultation occurs in respect of the impact of implementation.
- Evaluates land use and developmental applications.
- Ensure that the applications conform to laid down legislative requirements, town planning schemes and regulations prior to the approval been granted.
- Evaluate and comment on building plan applications from a land use planning perspective.



- Ensure that building plans conform to laid down legislative requirements, town planning schemes and regulations prior to the approval been granted.
- Monitors specific activities associated with enforcing land use planning statutory requirements and regulations.
- Ensure that laid down land use planning regulations and legislation are enforced, and deviations rectified or appropriately dealt with.
- Implements procedures, systems and controls to regulate specific work sequences and general practices/processes associated with property management (lease/disposal of vacant and developed municipal land).
- Ensure that the functionality can support municipal property management objectives.
- Disseminates functional and operational information on the immediate, short- and long-term objectives and current developments, problems and constraints and interacts with internal/external role-players.
- Ensure that information, advice or opinions on relevant land use planning matters are made available and/or communicated through the various mediums and accurately interpreted through the provision of adequate and clear explanation.
- Ensure relevant forward planning and related policy formulation.
- Ensure important co-ordination of land development management.
- Ensure efficient response to all stakeholders and professional management of the Town Planning Department.
- Ensure that applications which are submitted to the Town Planning Department are in line with the appropriate zoning scheme regulations and information are easily accessible to the public.
- Ensure accurate building plans.
- Ensure that the Manager: Planning and Development is well informed of current planning affairs.
- Responsible for the processing and administration of the Council, Tribunal and Delegated Authorities decision.
- Manage and coordinate liquor license applications.
- Ensure Land use inspections are carried out on an ongoing basis.
- Ensure effective functioning within the relevant legislation.

COMPETENCIES (Planning Competency Framework – Level 2)

- **Core Professional Competencies:** monitoring and control, negotiation and planning and organizing.
- **Functional Competencies:** spatial planning, urban design, land use management, information management, research, information analysis and policy, knowledge management, public consultation, socio-economic/socio-political awareness and policy conceptualization.
- **Public Service Orientation Competencies:** interpersonal relationships, communication, service delivery orientation, client orientation and customer focus.
- **Personal Competencies:** action orientation, resilience, change readiness, learning orientation, problem solving and accountability and ethical conduct.
- **Management/Leadership Competencies:** impact and influence, direction setting, team orientation and coaching and mentoring.



Candidates must be willing to be subjected to an interview and written/competency assessment. They must also be aware that previous employers and recent references may be contacted, and their qualifications and criminal records be verified. The appointment will be subject to the signing of an employment contract, performance agreement and disclosure of interest.

Application must be on the official application form of the Oudtshoorn Municipality and a covering letter accompanied by a comprehensive curriculum vitae and certified copies of qualifications and identity document (not older than three (3) months) as well as particulars of at least three recent contactable references. Applications must be submitted to **HR Manager: Support Services, Department Corporate Services, P.O. Box 255, Oudtshoorn, 6620 or Oudtshoorn Municipality, 69 Voortrekker Road, Oudtshoorn, 6620. Application forms can be downloaded from the Oudtshoorn Municipality website www.oudtshoorn.gov.za.**

For any enquiries contact Jean Heunis at 044-203 3136 or heunis@oudtmun.gov.za

CLOSING DATE: 11 September 2026 at 12:00

Please Note: Canvassing will result in automatic disqualification. If you have not been contacted within 30 working days after the closing date of this advertisement, you may assume that your application was unsuccessful. Curriculum vitae's will not be returned. Council will make appointments in line with its employment equity plan and reserves the right not to make an appointment. Applications sent via e-mail/late applications will not be considered. Any misrepresentation in your application will lead to automatic disqualification.

**MR M. YEKANI
MUNICIPAL MANAGER**

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