



NOTICE 130 OF 2026

The Oudtshoorn Local Municipality which includes the towns of Oudtshoorn, De Rust and Dyssselsdorp is situated in the heart of the Little Karoo in the Western Cape. The Municipality strives to provide the best possible services and facilities to its residents, business community, industries, hospitality and tourism sectors.

Candidates that meet the minimum requirements, necessary integrity and excellent track record may apply for the following position(s) to enhance the town's vision of prosperity for all. **Applicants with a criminal record check report not older than (six) 6 months are requested to attach the outcome report to their application. Applicants with no criminal record check report are requested to attach proof of application for criminal record check to their application.**

**1 X PROCESS CONTROLLER CLASS IV WWTW
DEPARTMENT: INFRASTRUCTURE SERVICES
DIVISION: WATER & SANITATION**

**SALARY SCALE T6
(R 183 168,03- R 237 787,70 PER ANNUM)**

**STATION: GREATER OUDTSHOORN
REF: (WC/045/IS/IS/108)**

REQUIREMENTS

- Grade 12 or relevant post matric qualification preferably a NTC3 in Water Treatment or Waste Water Treatment.
- Trade related qualification: Operators certificate/ Waste Water Treatment practice (NQF 4)
- 1 – 2 years' relevant experience.
- Registered as a Class IV Process Controller or eligible to be registered as a Class IV Process Controller
- Valid Code B Driver's License will be an advantage.
- Computer literate (MS Word/Excel/Outlook)
- Good health and sober habits
- Able bodied
- Proficient in at least two (2) of the three (3) official languages of the Western Cape

KEY PERFORMANCE AREAS

- Monitoring, controlling and enforcing compliance with all relevant procedures, guidelines, etc.
- To ensure effective and efficient control of the plant operations within the specific shift period in order to reduce the potential of any Wastewater quality or delivery risks.
- Supervises plant personnel during a defined shift to ensure the maintenance of staff discipline and execution of work.
- Ensure the completion and submission of attendance registers of staff/employees.



- Manage workplace discipline in a consistent manner during shift.
- Monitor, record and control effective stock usage.
- Adhering to all prescribed operational standards & procedures
- Monitoring dosing plant equipment and help with the cleaning of the channels, Inlet Works, Clarifiers, Aeration Basins, sludge drying beds and or sludge lagoons of the Wastewater Treatment Works.
- Collecting wastewater samples as per prescribed monitoring program and make appropriate process adjustment based on the outcome of the results.
- Undertake basic preventative maintenance on plant equipment e.g. pumps, valves, water glands, aerators, etc.
- Operate SCADA
- Must be willing to work overtime, irregular hours, public holidays, weekends as/and when needed.

COMPETENCIES

- **Core Professional Competencies:** oral communication, written communication, problem solving, decision making, planning and organizing, ethics and professionalism
- **Functional Competencies:** discipline specific skills, task management, use of process specific technology/equipment, quality orientation, workplace safety, people management
- **Public Service Orientation Competencies:** service delivery orientation, interpersonal relationships, communication, service delivery orientation
- **Personal Competencies:** action outcome orientation, resilience, change readiness, cognitive ability, learning orientation
- **Management/Leadership Competencies:** direction setting, impact and influence, coaching and mentoring, team orientation.

Candidates must be willing to be subjected to an interview and written/competency assessment. They must also be aware that previous employers and recent references may be contacted, and their qualifications and criminal records be verified. The appointment will be subject to the signing of an employment contract, performance agreement and disclosure of interest.

Application must be on the official application form of the Oudtshoorn Municipality and a covering letter accompanied by a comprehensive curriculum vitae and certified copies of qualifications and identity document (not older than three (3) months) as well as particulars of at least three recent contactable references. Applications must be submitted to **HR Manager: Support Services, Department Corporate Services, P.O. Box 255, Oudtshoorn, 6620 or Oudtshoorn Municipality, 69 Voortrekker Road, Oudtshoorn, 6620. Application forms can be downloaded from the Oudtshoorn Municipality website www.oudtshoorn.gov.za.**

For any enquiries contact Jean Heunis at 044-203 3136 or heunis@oudtmun.gov.za



CLOSING DATE: 24 July 2026 at 12:00

Please Note: Canvassing will result in automatic disqualification. If you have not been contacted within 30 working days after the closing date of this advertisement, you may assume that your application was unsuccessful. Curriculum vitae's will not be returned. Council will make appointments in line with its employment equity plan and reserves the right not to make an appointment. Applications sent via e-mail/late applications will not be considered. Any misrepresentation in your application will lead to automatic disqualification.

**MR M. YEKANI
MUNICIPAL MANAGER**

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