



NOTICE 190 OF 2025

RE-ADVERTISEMENT: INDEPENDENT CHAIRPERSON FOR THE FRAUD AND RISK MANAGEMENT COMMITTEE (FARMCO) OF OUTDTSHOORN MUNICIPALITY (3 YEAR CONTRACT)

The Council established the Fraud and Risk Management Committee (FARMCO) to assist the Municipal Manager to fulfil his role by reviewing the effectiveness of the Municipality's fraud and risk management systems, practices and procedures and providing recommendations for improvement. The Oudtshoorn Municipality hereby invites applications from suitably qualified persons to serve as the Chairperson of FARMCO and to advise the Municipal Manager on risk management and fraud risk management matters in fulfilling his functions as required by the Municipal Finance Management Act, Act no. 56 of 2003 (MFMA).

(A) MINIMUM REQUIREMENTS	
Requirements	<ol style="list-style-type: none"> 1. Bachelor's Degree in one of the following fields, and a postgraduate qualification in the same field will be an added advantage: <ul style="list-style-type: none"> • Risk Management; • Internal/External Audit; • Law; • Accounting; and • Forensic Investigations. 2. At least 5 to 10 years of management experience gained from Strategic Management, Risk Management and/or Internal/External Auditing, Anti-fraud and Anti-corruption environments, preferably in the public sector. 3. Independent external person with excellent knowledge of Risk Management, Corporate Governance, the MFMA, COSO model and the Public Sector Risk Management Framework.
(B) REGULATION 4(5) DISQUALIFIES THE FOLLOWING PERSONS	
Regulation 4(5)	<ol style="list-style-type: none"> 1. A person who has been convicted of an offence in terms of this regulation or any other legislation; 2. A person who, whether in the Republic or elsewhere, has been convicted of theft, fraud, forgery, the uttering of a forged document or any offence of which dishonesty is an element; 3. A person who has at any time been removed from any office of trust on account of misconduct or dishonesty; 4. An accounting officer of a municipality or municipal entity; 5. A political office-bearer or member of the board of directors of a Municipal Entity; and 6. A person who is an office-bearer in a political party.



(C) DUTIES AND RESPONSIBILITIES

Duties and Responsibilities

The duties of the FARCMO shall be to advise the Municipal Manager on ethics, fraud and risk management within the Municipality. This will include, *inter alia*, the following:

1. Review of risk management and fraud risk management policies, frameworks, strategies, methodologies and implementation plans;
2. Evaluate and monitor the progress of Risk Management's implementation plans;
3. Develop goals, objectives and key performance indicators to measure the effectiveness of the risk management activity;
4. Review any material findings and recommendations by assurance providers on the system or risk management, and monitor that appropriate action is instituted to address the identified weaknesses;
5. Provide proper and timely reports to the Municipal Manager on the state of risk management, together with aspects requiring improvement, accompanied by the Committee's recommendations to address such issues;
6. Evaluate the effectiveness of an ethics, fraud, corruption and compliance program;
7. Oversee and monitor the progress on investigations related to allegations of fraud and corruption and approve recommendations by the Risk Management section to remove allegations of fraud and corruption from the Unethical Incident Register when the committee is satisfied that the investigative process by the municipality is finalized and the necessary disciplinary, criminal and/or civil processes, where applicable, were initiated; and
8. Provide guidance on the implementation of the Combined Assurance model within the Municipality



(D) REMUNERATION	
Remuneration	<p>The Chairperson will be remunerated at R1,000.00 per hour for attending FARMCO meetings.</p> <p>A preparation fee of 50% of the hourly rate will be payable for each hour spent preparing, capped at a maximum of 6 hours per meeting.</p> <p>Meetings may be held virtually, but if physical attendance is required, travel costs will be reimbursed in line with the Council's approved policy, up to a maximum of 200km per meeting.</p>
(E) TERM OF OFFICE	
Term of Office	<p>Appointment as Chairperson will be for a period of three (3) years. This is not a full-time appointment. FARMCO has four meetings per annum that may be held virtually, and additional meetings can be convened in consultation with the Municipal Manager.</p>

For enquiries, please contact the Chief Risk Officer, Ms Elizmari Sieberhagen, on (044) 203 3118.

Application must be on the official application form of the Oudtshoorn Municipality and a covering letter accompanied by a comprehensive *curriculum vitae* and certified copies of qualifications and identity document (not older than three (3) months) as well as particulars of at least three contactable references, must be submitted to **Chief Risk Officer, P.O. Box 255, Oudtshoorn, 6620 (submit applications to Recruitment & Selection section, Oudtshoorn Municipality, Voortrekker Road, Oudtshoorn. Application forms can be downloaded from our website, www.oudtshoorn.gov.za.**

Electronic Submission Option:

In addition to the physical submission process, applicants may also submit their completed application form, covering letter, comprehensive CV, certified copies of qualifications and identity document (not older than three months), and contactable references electronically via email to elizmari@oudtmun.gov.za.

CLOSING DATE: 10 October 2025 at 12:00

Please Note: Canvassing will result in automatic disqualification. If you have not been contacted within 30 working days after the closing date of this advertisement, you may assume that your application was unsuccessful. *Curriculum vitae* will not be returned. Council will make appointments in line with its employment equity plan and also reserves the right not to make an appointment.

**MR M YEKANI
MUNICIPAL MANAGER**

Date published: 25 & 26 September 2025