



## EXTERNAL NOTICE

### NOTICE 125 OF 2025

The Oudtshoorn Local Municipality, which includes the towns of Oudtshoorn, De Rust and Dysselsdorp, is situated in the heart of the Little Karoo in the Western Cape. The Municipality strives to provide the best possible services and facilities to its residents, business community, industries, hospitality and tourism sectors.

Candidates with the minimum requirements, necessary integrity and excellent track record may apply for the following position(s) to enhance the town's vision of prosperity for all. **Applicants with a criminal record check report not older than six 6 months are requested to attach the outcome report to their application. Applicants with no criminal record check report are requested to attach proof of application for a criminal record check to their application.**

#### 1 X SENIOR MANAGER: ELECTRO-MECHANICAL SERVICES

DEPARTMENT: INFRASTRUCTURE SERVICES

DIVISION: ELECTRO-MECHANICAL SERVICES

T17 (R784,849.88 - R1,018,801.77)

PERMANENT

OUTDSHOORN STATION

REF: (WC/045/IS/IS/250)

#### REQUIREMENTS

- A relevant BEng/BSc (Eng)/BTech engineering degree and eligibility for registration as Pr Eng with a GCC or Pr Cert Eng.
- 8 years or more relevant experience, of which 5 years must be managerial experience.
- Valid Code B driver's license
- Computer literacy (Excel, Word, PowerPoint, Outlook, etc.) is essential
- Proficient in two of the three official languages of the Western Cape

#### KEY PERFORMANCE AREAS

- To ensure critical performance indicators are identified and specific measures are established to enable and guide the department to plan, manage and or prioritize outcomes accordingly.
- To ensure a climate conducive to promoting and sustaining motivational levels, productivity, performance and improving the quality of work-life is cultivated and maintained, enabling the department to meet its delivery objectives.
- To ensure accurate estimates are prepared in relation to requirements, enabling the Section to contribute positively towards meeting maintenance objectives and sustaining the quality and



Standards of service delivery.

- Manages the formulation of specific contracts and tender documents and controls contractual obligations,
- To ensure the activities, projects and assignments associated with the Section are monitored, deviations addressed, and corrective measures introduced to non-conformance, poor quality and performance, enabling the department to deliver in accordance with the laid down objectives, procedures and cost parameters.
- To ensure information, advice or opinions on relevant matters are made available and/ or communicated through the various mediums and accurately interpreted through the provision of adequate and clear explanation.

#### **COMPETENCIES: Engineering Professionals Competency Framework - Level 4**

- **Core Professional Competencies:** planning, organisational awareness, attention to detail
- **Functional Competencies:** design, project management, construction, operations and maintenance,
- **Public Service Orientation Competencies:** interpersonal relationships, service delivery orientation, communication,
- **Personal:** action and outcome orientation, resilience, change readiness, cognitive ability, learning orientation, accountability and ethical conduct
- **Management/Leadership Competencies:** impact and influence, team orientation, direction setting, coaching and mentoring

Candidates must be willing to be subjected to an interview, practical and/or written assessment. They must also be aware that previous employers and references may be contacted, and their qualifications, credit and criminal records be verified.

#### **BENEFITS:**

The Council offers competitive benefits such as a housing subsidy, a thirteenth cheque, pension fund, medical aid fund, a study assistance scheme and the transport of furniture under certain conditions. The successful candidate will participate in the car user perk scheme and or receive car allowance and will also receive a cell phone allowance.



Applications must be on the official application form of the Oudtshoorn Municipality and a covering letter accompanied by a comprehensive curriculum vitae and certified copies of qualifications and identity document (not older than three (3) months) as well as particulars of at least three contactable references, must be submitted to **HR Manager: Support Services, P.O. Box 255, Oudtshoorn, 6620** (submit applications to Recruitment & Selection section), Oudtshoorn Municipality, Voortrekker Road, Oudtshoorn. Application forms can be downloaded from our website, [www.oudtshoorn.gov.za](http://www.oudtshoorn.gov.za).

**CLOSING DATE: 11 July 2025 at 12:00**

**Please Note:** Canvassing will result in automatic disqualification. If you have not been contacted within 30 working days after the closing date of this advertisement, you may assume that your application was unsuccessful. Curriculum vitae will not be returned. Council will make appointments in line with its employment equity plan and also reserves the right not to make an appointment. No applications sent via e-mail or fax will be considered.

**MR. M. YEKANI**  
**MUNICIPAL MANAGER**

***Date published: 26 & 27 June 2025***

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