



EXTERNAL NOTICE NOTICE 239 of 2024

The Oudtshoorn Local Municipality which includes the towns of Oudtshoorn, De Rust and Dyssseldorp is situated in the heart of the Little Karoo in the Western Cape. The Municipality strives to provide the best possible services and facilities to its residents, business community, industries, hospitality and tourism sectors.

Candidates with the minimum requirements, necessary integrity and excellent track record may apply for the following position(s) to enhance the town's vision of prosperity for all. **Applicants with a criminal record check report not older than (six) 6 months are requested to attach the outcome report to their application.** **Applicants with no criminal record check report are requested to attach proof of application for criminal record check to their application.**

**1 X MANAGER: PMU & CAPITAL PROJECTS
DEPARTMENT: INFRASTRUCTURE SERVICES
DIVISION: PMU & CAPITAL PROJECTS
T15 (R576 617 – R748 487)
PERMANENT
OUDTSHOORN STATION
REF: (WC/045/IS/IS/327)**

REQUIREMENTS

- A BEng / BSc / BTech /degree in Engineering (Civil, Mechanical or Electrical)
- Eligibility for registration as Pr Eng / Pr Tech Eng within 18 months from date of appointment
- 8 Year's relevant experience
- Valid Code B drivers' license
- Computer literacy (Excel, Word, Power Point, outlook, etc.) essential
- Proficient in two of the three official languages of the Western Cape

KEY PERFORMANCE AREAS

- Ensure that projects and infrastructure provision is carried out according to master plans, the IDP, Batho Pele Principles, and all applicable legislation and guidelines related to the provision of services.
- Ensure that Consultants and Contractors conform to specific requirements prior to and during the project and contract implementation.
- Ensure that projects are managed professionally and that all contractual requirements,



- organisation objectives and targeted outcomes are met and that projects are completed on time, within budget and to specification.
- Ensure that Consultants and Contractors perform according to contractual requirements.
- Ensure that the PMU & Capital Projects Section is effectively managed and that all functional responsibilities are adequately addressed.
- Ensure that activities, projects and assignments associated with civil engineering and related services for municipal developments are planned, implemented, monitored and successfully completed with deviations addressed and corrective measures introduced to curb- non-conformance, poor quality and/or poor performance.
- Ensure efficient financial estimating, planning, budget implementation and control and financial reporting within the Section.
- Ensure that information, documentation and advice on relevant matters is available and communicated through the various mediums and promote technical developments and experiential training.
- Ensure that accurate planning, project and operational information is maintained and made available, and administrative requirements is effectively and professionally managed through the implementation of practices, procedures and policies.
- Ensure job satisfaction and a high level of discipline and productivity of all divisional staff.

COMPETENCIES: Engineering Professionals Competency Framework – Technologist/Engineer- Level 4

- **Core Professional Competencies:** Written Communication, Oral Communication, Attention to detail, Influencing, Ethics and Professionalism, Organisational Awareness, Problem Solving, Planning and Organising.
- **Functional Competencies:** Design, Project Management, Construction, Operations and Maintenance, Business process, Use of Technology, Data Processing & Analysis.
- **Public Service Orientation Competencies:** Service Delivery Orientation, Resilience, Change Readiness, Cognitive Ability, Learning Orientation, Accountability and Ethical Conduct.
- **Management/Leadership Competencies:** Direction Setting, Impact and Influence, Team



Orientation, Coaching and Mentoring.

Candidates must be willing to be subjected to an interview. They must also be aware that previous employers and recent references may be contacted, and their qualifications, credit and criminal records be verified. The appointment will be subject to signing of employment contract and performance agreement and disclosure of benefits and interest;

BENEFITS:

The Council offers competitive benefits such as a housing subsidy, a thirteenth cheque, pension fund, medical aid fund, a study assistance scheme and the transport of furniture under certain conditions.

Application must be on the official application form of the Oudtshoorn Municipality and a covering letter accompanied by a comprehensive curriculum vitae and certified copies of qualifications and identity document (not older than three (3) months) as well as particulars of at least three recent contactable references, must be submitted to **HR MANAGER: Support Services, Department Corporate Services, P.O. Box 255, Oudtshoorn, 6620 (submit applications to Recruitment & Selection section), Oudtshoorn Municipality, Voortrekker Road, Oudtshoorn.** Application forms can be downloaded from our website, www.oudtshoorn.gov.za.

CLOSING DATE: 22 November 2024 at 12:00

Please Note: Canvassing will result in automatic disqualification. If you have not been contacted within 30 working days after the closing date of this advertisement, you may assume that your application was unsuccessful. Curriculum vitae's will not be returned. Council will make appointments in line with its employment equity plan and

reserves the right not to make an appointment. No applications sent via e-mail/late applications will not be considered. Any misrepresentation in your application will lead to automatic disqualification.

**MR. M YEKANI
ACTING MUNICIPAL MANAGER**

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