



EXTERNAL CIRCULATION

NOTICE 143 of 2024

The Oudtshoorn Local Municipality which includes the towns of Oudtshoorn, De Rust and Dysselsdorp is situated in the heart of the Little Karoo in the Western Cape. The Municipality strives to provide the best possible services and facilities to its residents, business community, industries, hospitality and tourism sectors.

Candidates with the minimum requirements, necessary integrity and excellent track record may apply for the following position(s) to enhance the town's vision of prosperity for all. **Applicants with a criminal record check report not older than (six) 6 months are requested to attach the outcome report to their application. Applicants with no criminal record check report are requested to attach proof of application for criminal record check to their application.**

position(s) to enhance the town's vision of prosperity for all.

1 X MANAGER: FIRE, RESCUE & DISASTER MANAGEMENT
DIVISION: DISASTER MANAGEMENT
DEPARTMENT: COMMUNITY SERVICES
T15 (R551 787 - R716 255)

REQUIREMENTS

- Relevant tertiary qualification, preferably a Diploma or bachelor's degree in Fire Technology as well as relevant managerial experience.
- 12 years' experience including relevant managerial experience.
- Computer Literacy (MS Office)
- Valid Code EB driver's license
- Proficient in at least two (2) of the three (3) official languages of the Western Cape

KEY PERFORMANCE AREAS

Functional Management Operational Planning and Reporting

- Identifies the Emergency Services strategy with respect to service delivery and defines implements and monitors the short-term plans.

Personnel and Performance Management

- Directs and controls the Key Performance indicators and outcomes of personnel within the Emergency Services.

Operational Management - Fire and Rescue Services Emergency Services

- Co-ordinate and monitor sequences associated with the provision of an Emergency Fire and Rescue Service.

Strategic Management

- Establish and manage the medium to long-term objectives and public safety priorities of a productive and cost-effective department.



Organisational Management

- To establish and develop organizational principles and processes for the delivery of emergency and disaster management services in the area of jurisdiction.

Administrative Management

- Establish and maintain effective administrative system systems and processes for the Department.

Fire Engineering and Fire Protection Management

- To ensure that the principles of fire technology and fire engineering science are applied in existing and proposed developments in the built environment of the municipality.

COMPETENCIES

- **Core Professional Competencies:** Community and Customer Focus, Problem Solving, Negotiation and Influencing, Resilience, Communication, Ethics and Professionalism.
- **Functional Competencies:** Firefighting, Rescue Operations, Special Operations (Hazmat, Urban Search and Rescue), Fire Safety and Prevention, Safety and Welfare, Emergency Medical Care, Call Taking and Dispatch.
- **Public Service Orientation Competencies:** Interpersonal Relationships, Service Delivery Orientation.
- **Personal Competencies:** Action and Outcome Orientation, Resilience, Change Readiness, Cognitive Ability, Learning Orientation, Problem Solving.
- **Management / Leadership Competencies:** Impact and Influence, Team Orientation, Direction Setting, Coaching and Mentoring.

Candidates must be willing to be subjected to an interview, practical and/or written assessment. They must also be aware that previous employers and references may be contacted, and their qualifications, credit and criminal records be verified. **The appointment will be subject to the signing of an employment contract and performance agreement.**

BENEFITS:

The Council offers competitive benefits such as a housing subsidy, a thirteenth cheque, a pension fund, a medical aid fund, a study assistance scheme, and the transport of furniture under certain conditions.

Application must be on the official application form of the Oudtshoorn Municipality and a covering letter accompanied by a comprehensive curriculum vitae and certified copies of qualifications and identity documents (not older than three (3) months) as well as particulars of at least three recent contactable references, must be submitted to **Chief HR Officer: Support Services, Department Corporate Services, P.O. Box 255, Oudtshoorn, 6620 (submit applications to Recruitment & Selection section), Oudtshoorn Municipality, Voortrekker Road, Oudtshoorn. Application forms can be downloaded from our website, www.oudtshoorn.gov.za.**

CLOSING DATE: 20 June 2024 at 12:00

Please Note: Canvassing will result in automatic disqualification. If you have not been contacted within 30 working days after the closing date of this advertisement, you may assume that your application was unsuccessful. Curriculum vitae will not be returned. The council will make appointments in line with its employment equity plan and also reserves the right not to make an appointment.



No applications sent via e-mail/late applications will not be considered.

**MR W.F HENDRICKS
MUNICIPAL MANAGER**

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