



EXTERNAL NOTICE NOTICE 76 OF 2024

The Oudtshoorn Local Municipality which includes the towns of Oudtshoorn, De Rust and Dysselsdorp is situated in the heart of the Little Karoo in the Western Cape. The Municipality strives to provide the best possible services and facilities to its residents, business community, industries, hospitality and tourism sectors.

Candidates with the minimum requirements, necessary integrity and excellent track record may apply for the following position(s) to enhance the town's vision of prosperity for all. **Applicants with a criminal record check report not older than (six) 6 months are requested to attach the outcome report to their application. Applicants with no criminal record check report are requested to attach proof of application for criminal record check to their application.**

1 X CHIEF TRAFFIC OFFICER: TRAFFIC SERVICES - WC/045/CM/CM/049

DEPARTMENT: COMMUNITY SERVICES

DIVISION: TRAFFIC SERVICES

T15 (R551 787 - R716 255)

SUBJECT TO TASK EVALUATION

REQUIREMENTS

- Grade 12
- Relevant degree or B-Tech / policing degree/Traffic Management
- Basic Traffic Officer training qualification
- 8 years or more relevant experience required inclusive of proven supervisory/managerial experience
- Code B driver's licence
- No criminal record
- Firearm proficiency

KEY PERFORMANCE AREAS

- Identifies and defines the immediate, short and long-term objectives/plans associated with Traffic Services
- Implements procedures, systems and controls to regulate specific work and related applications associated with the functionality
- Directs and controls the Key Performance Indicators and outcomes of personnel within Traffic Law Enforcement, Driving Licenses, Motor Vehicle Registrations and Roadworthy Testing
- Manages the implementation of financial controls/procedures and provides information to support financial planning sequences
- Manage the Traffic services fleet
- Manages the implementation of procedures and systems associated with controlling document flow and quality systems/statutory and audit requirements regulating record-keeping
- Co-ordinate with all stakeholders in the establishment of a Taxi Liaison Committee for the Greater Oudtshoorn Municipality

COMPETENCIES

- Core/Professional competencies: community and customer focus, problem-solving, negotiation and influencing resilience, communication, ethics, and professionalism
- Functional competencies: Patrol, Enforcement and Emergency Response, special operations (Hazmat, Urban search, and rescue), fire safety and prevention, Safety and Welfare, emergency medical care, call taking and dispatch
- Public service orientation competency: interpersonal relationships, service delivery orientation
- Personal competencies: action orientation, resilience, accountability, ethical conduct, learning orientation, impact and influence, and team orientation



Candidates must be willing to be subjected to an interview, practical and/or written assessment. They must also be aware that previous employers and recent references may be contacted, and their qualifications, credit and criminal records be verified. The appointment will be subject to the signing of an employment contract and performance agreement.

BENEFITS:

The Council offers competitive benefits such as a housing subsidy, a thirteenth cheque, a pension fund, a medical aid fund, a study assistance scheme and the transport of furniture under certain conditions. The successful candidate will participate in the perk car user scheme of the Municipality and will also receive a cell phone allowance.

Application must be on the official application form of the Oudtshoorn Municipality and a covering letter accompanied by a comprehensive curriculum vitae and certified copies of qualifications and identity documents (not older than three (3) months) as well as particulars of at least three recent contactable references, must be submitted to **Chief HR Officer: Support Services, Department Corporate Services, P.O. Box 255, Oudtshoorn, 6620 (submit applications to Recruitment & Selection section), Oudtshoorn Municipality, Voortrekker Road, Oudtshoorn. Application forms can be downloaded from our website, www.oudtshoorn.gov.za.**

CLOSING DATE: 22 March at 12:00

Please Note: Canvassing will result in automatic disqualification. If you have not been contacted within 30 working days after the closing date of this advertisement, you may assume that your application was unsuccessful. Curriculum vitae will not be returned. The council will make appointments in line with its employment equity plan and reserves the right not to make an appointment. No applications sent via e-mail/late applications will not be considered. Any misrepresentation in your application will lead to automatic disqualification.

**MR W HENDRICKS
MUNICIPAL MANAGER**

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