



NOTICE 323 OF 2023

X1 INTERNSHIP: MUNICIPAL FINANCE MANAGEMENT PROGRAMME (2-YEAR CONTRACT) IN OUDTSHOORN MUNICIPAL AREA (INCLUDING DE RUST AND DYSELSDORP)

**DEPARTMENT: FINANCIAL SERVICES
SALARY SCALE: R120 000 p.a
(All-inclusive cost to company)**

REQUIREMENTS

- National Diploma or B-degree with one of the following majors: Accounting, Economics, or Management Accounting including either Risk Management and/or Auditing.
- Valid Code B driver's license or learners' license.
- The candidate must not be older than 35 years. The intern will sign an agreement, which is an addition to the employment contract.
- The effect of the agreement is to ensure commitment to the programme which requires, amongst others, full participation in the educational and workplace assignments and observance of policies and procedures.

KEY PERFORMANCE AREAS

- The MFMIP is a structured professional training and work experience programme that provides high-quality training and practical exposure in all aspects of a Municipal Budget and Treasury Office, which is governed by the Municipal Finance Management Act, Act 56 of 2003 and the underlying reforms.
- The programme has a logical training sequence that builds on the skills and competencies acquired during University and Technicon training.
- It ends where appropriate, with the credits of qualification in Municipal Finance Management in line with the Municipal Minimum Competency Regulations, Gazette 299674 of June 2007.

Candidates must be willing to be subjected to an interview. They must also be aware that their qualifications, credit, and criminal records will be verified.

An application form and covering letter accompanied by a comprehensive curriculum vitae and certified copies of qualifications and identity document (not older than six (6) months) as well as particulars of at least three (3) contactable references, must be submitted to **Ms M Ayford, Senior HR Officer: Skills Development** or **Mrs R January, Senior Clerk: Skills Development, Department Corporate Services, P.O. Box 255, Oudtshoorn, 6620**, Oudtshoorn Municipality, Voortrekker Road, Oudtshoorn. Application forms can be downloaded from our website, www.oudtshoorn.gov.za/careers or collected at the HR Development & Transformation office.

Please Note: Canvassing will result in automatic disqualification. If you have not been contacted within 30 working days after the closing date of this advertisement, you may assume that your application was unsuccessful. Curriculum vitae will not be returned. Council reserves the right not to make an appointment. No applications sent via e-mail or fax will be considered. Candidates should also note that only one application per vacancy will be accepted.

Closing date: Friday, 27 October 2023 at 12:00

**MR W HENDRICKS
MUNICIPAL MANAGER**

Date published: 12 & 13 October 2023

OUTDSHOORN MUNICIPALITY

OUTDSHOORN

Munisipaliteit • Umasipala • Municipality



A TOWN TO GROW, WORK, PLAY AND PROSPER

**AANSOEK OM INTERNSKAP
APPLICATION FOR INTERNSHIP**

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Voltooide aansoekvorms moet gerig word aan:

MH Bestuurder: Ontwikkeling &
Transformasie
Mnr R Claassen
Posbus 255, OUDTSHOORN
6620

Tel: 044 – 203 3006
Faks: 044 – 203 3104

Completed application forms to be addressed to:

HR Manager: Development &
Transformation
Mnr R Claassen
PO Box 255, OUDTSHOORN
6620

PERSOONLIKE BESONDERHEDE

VAN / SURNAME	
VOORNAME / FIRST NAMES	
POSADRES / POSTAL ADDRESS	
POSKODE / POSTAL CODE	
RYBEWYS-KODE / DRIVERS LICENCE-CODE	
KONTAK BESONDERHEDE / CONTACT DETAILS	

RAS	SWART	BLANK	KLEURLING	ASIAAT
RACE	AFRICAN	WHITE	COLOURED	INDIAN

(Merk asseblief toepaslike blokkie)
(Please mark applicable box)

GESLAG	Vroulik	Manlik
GENDER	Female	Male

Het u enige gebrek?	JA	NEE
Do you have a disability	YES	NO

OPLEIDING EN ERVARING / TRAINING AND EXPERIENCE

Hoogste Standard	Jaar geslaag	Naam van Skool / Inrigting
Highest standard	Year passed	Name of School / Institution

**1. VAKKE GESLAAG
SUBJECTS PASSED**

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TERSIÈRE OPLEIDING / TERTIARY TRAINING

Kwalifikasie(s) behaal / Qualification(s) obtained	Inrigting Institution	Hoofvakke Majors	Jaar behaal Year obtained

**HUIDIGE STUDIERIGTING (VERSTREK BESONDERHEDE)
PRESENT FIELD OF STUDY (FURNISH PARTICULARS)**

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**TAALVAARDIGHEID (SPESIFISEER GOED / MIDDELMATIG / SWAK)
LANGUAGE PROFICIENCY (SPECIFY WHETHER GOOD / MODERATE / POOR)**

TAAL / LANGUAGE	PRAAT / SPEAK	LEES / READ	SKRYF / WRITE
Afrikaans			
English			
Ander / other			

REFERENTE / REFERENCES

Naam Name	Beroep Occupation	Adres Address	Telefoon Telephone

Ek verklaar dat bostaande gegewens volledig en korrek is.
I declare that the above particulars are complete and correct.

HANDTEKENING / SIGNATURE

DATUM / DATE
