



NOTICE 108 OF 2023

The Oudtshoorn Local Municipality which includes the towns of Oudtshoorn, De Rust and Dysselsdorp is situated in the heart of the Little Karoo in the Western Cape. The Municipality strives to provide the best possible services and facilities to its residents, business community, industries, hospitality, and tourism sectors.

Candidates with at least the minimum requirements, necessary integrity and excellent track record may apply for the following position(s) to enhance the town's vision of prosperity for all. **Applicants with a criminal record check report not older than (six) 6 months are requested to attach the outcome report to their application. Applicants with no criminal record check report are requested to attach proof of application for criminal record check to their application.**

1 X BUILDING INSPECTOR
DIVISION: BUILDING CONTROL
DEPARTMENT: PLANNING & DEVELOPMENT
T10 (257 018,01 - 333 608,31)
STATION: OUDTSHOORN

REQUIREMENTS

- A relevant National Diploma qualification as stipulated in the national building regulations.
- 3- 5 years of building industry experience
- Valid Code EB driver's license, with own vehicle
- Law Enforcement certificate will be a recommendation (eligible to be registered as a Peace Officer)
- Computer literacy MS Office (Excel, Word, PowerPoint, etc.)
- Proficient in at least two (2) of the three (3) official languages of the Western Cape

KEY PERFORMANCE AREAS

- Conducting the required inspections
- Perform building control administration
- Enforce council policy on building/construction
- Deal with enquiries and complaints from the public
- Compile reports, statistics, and technical reports
- Investigating and taking action on illegal building work
- Sound knowledge of National Building Regulations and Building Standards Act
- Ability to read and evaluate building plans.

COMPETENCIES

- Functional competencies: building development control, building inspectorate customer centricity, legal administration, negotiation and influencing, ethics and professionalism
- Professional competencies: organizational awareness, problem-solving, planning and organizing, information management
- Public service orientation competencies: interpersonal relationships, communication, service delivery orientation



- Personal competencies: action and outcome orientation, resilience, change readiness, learning orientation, accountability and ethical conduct
- Management/Leadership competencies: team orientation, direction setting, coaching, and mentoring, impact, and influence.

Candidates must be willing to be subjected to an interview, practical and/or written assessment. They must also be aware that previous employers and references may be contacted and their qualifications, credit and criminal records be verified.

BENEFITS:

The Council offers competitive benefits such as a housing subsidy, a thirteenth cheque, pension fund, medical aid fund, a study assistance scheme, and the transport of furniture under certain conditions.

The application must be on the official application form of the Oudtshoorn Municipality and a covering letter accompanied by a comprehensive curriculum vitae and certified copies of qualifications and identity documents (not older than three (3) months) as well as particulars of at least three contactable references, must be submitted to: **Chief HR Officer: Support Services, Department Corporate Services, P.O. Box 255, Oudtshoorn, 6620** (submit applications to Recruitment & Selection section, across typing pool), Oudtshoorn Municipality, Voortrekker Road, Oudtshoorn. Application forms can be downloaded from our website, www.oudtshoorn.gov.za.

CLOSING DATE: 26 May 2023 at 12:00

Please Note: Canvassing will result in automatic disqualification. If you have not been contacted within 30 working days after the closing date of this advertisement, you may assume that your application was unsuccessful. Curriculum vitae will not be returned. Council will make appointments in line with its employment equity plan and also reserves the right not to make an appointment. No applications sent via e-mail or fax will be considered.

**MR W HENDRICKS
MUNICIPAL MANAGER**

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