



NOTICE: 04 OF 2023

The Oudtshoorn Local Municipality which includes the towns of Oudtshoorn, De Rust and Dyssseldorp is situated in the heart of the Little Karoo in the Western Cape. The Municipality strives to provide the best possible services and facilities to its residents, business community, industries, hospitality and tourism sectors.

Candidates with the minimum requirements, necessary integrity and excellent track record may apply for the following position(s) to enhance the town's vision of prosperity for all.

2 X TEMPORARY DISASTER MANAGEMENT OFFICIALS

DIVISION: DISASTER MANAGEMENT

DEPARTMENT: COMMUNITY SERVICES

3 MONTH CONTRACT

(R200.00 per day)

REQUIREMENTS

- Senior Certificate (Grade 12), plus any Disaster Management related qualification
- Computer Literacy
- Valid Code EB driver's license
- Proficient in at least two (2) of the three (3) official languages of the Western Cape

FUNCTIONAL AREAS

- Disaster Risk Prevention and Reduction stream.
- Disaster Mitigation Stream
- Disaster Preparedness and Response Stream
- Disaster Recovery and Rehabilitation Stream
- Emergency Communications Officer / Control Room Operator

COMPETENCIES

- Functional / Technical and Professional Competencies: Emergency operations management, Disaster risk assessment and profiling, Disaster risk education, training and public awareness, Disaster information management and communication, problem-solving and discipline specific.
- Public service orientation competencies: service delivery orientation, interpersonal relationships, communication
- Personal competencies: action orientation, resilience, accountability, and ethical conduct, learning orientation, impact and influence, team orientation

Candidates must be willing to be subjected to an interview, practical and/or written assessment. They must also be aware that previous employers and references may be contacted, and their qualifications, credit and criminal records be verified.



Applications must be on the official application form of the Oudtshoorn Municipality and a covering letter accompanied by a comprehensive curriculum vitae and certified copies of qualifications and identity document (not older than three (3) months) as well as particulars of at least three contactable references, must be submitted to **Chief HR Officer: Support Services, P.O. Box 255, Oudtshoorn, 6620 (submit applications to Recruitment & Selection section, across typing pool), Oudtshoorn Municipality, Voortrekker Road, Oudtshoorn. Application forms can be downloaded from our website, www.oudtshoorn.gov.za.** Please note that there is an error on our website with regard to submitting applications via the website.

CLOSING DATE: 27 January 2023 at 12:00

Please Note: Canvassing will result in automatic disqualification. If you have not been contacted within 30 working days after the closing date of this advertisement, you may assume that your application was unsuccessful. Curriculum vitae will not be returned. Council will make appointments in line with its employment equity plan and also reserves the right not to make an appointment. No applications sent via e-mail or fax will be considered.

**MR W HENDRICKS
MUNICIPAL MANAGER**

Date published: 19, 20 & 21 January 2023